

# Will County Sheriff's Office Application for Attorney Security Pass Renewal

## Step 1: Confirm Information

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Gender: \_\_\_\_\_

Firm: \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Cell \_\_\_\_\_

Driver's License or State ID \_\_\_\_\_ State Issued \_\_\_\_\_

I am currently a member in good standing of the Bar of the State of Illinois and do not have any disciplinary proceeding pending against me (check one): YES \_\_\_\_\_ NO \_\_\_\_\_

If the answer is "NO," please explain: \_\_\_\_\_

\_\_\_\_\_

## Step 2: Sign Consent

I consent to have the Will County Sheriff's Office verify my attorney status with the Attorney Registration and Disciplinary Commission, and I consent to have the Will County Sheriff's Office perform a criminal background check on me. I certify under penalties of perjury that: (i) the information contained in my application to the Attorney Security Pass is true and correct, and (ii) I will comply with all rules and regulations applicable to the Attorney Security Pass, including any future rules and regulations. I will comply with all statutes, rules and court orders governing the use of cellular telephones and cameras in the Courthouse, including but not limited to, Twelfth Circuit Administrative Order 09-19. By my signature, I authorize the Will County Sheriff's Office to send me information regarding the Attorney Security Pass via USPS mail and/or email.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Step 3: Payment and Supporting Documentation

Please submit a firm check (personal checks will not be accepted) in the amount of \$35.00 made payable to Will County Sheriff and submit with the following items:

\_\_\_\_\_ Copy of ARDC card                      \_\_\_\_\_ Copy of State ID or driver's license

\_\_\_\_\_ This completed form

Mail all items to:

**Will County Sheriff's Office**  
**Court Security**  
**14 W. Jefferson Street**  
**Joliet, IL 60432**

Renewed Attorney Security Passes will be sent to the address in Step 1.

If you do not receive your renewed attorney pass within 5-7 business days, or you have any other questions, please send an email to Sergeant Rick Laib at: [rlaib@willcosheriff.org](mailto:rlaib@willcosheriff.org)