

# Will County Sheriff's Office Application for Attorney Security Pass Renewal

## Step 1: Confirm Information

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Gender: \_\_\_\_\_

Firm: \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Address: \_\_\_\_\_ Suite: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ ARDC# \_\_\_\_\_

Email: \_\_\_\_\_ Cell \_\_\_\_\_

Driver's License or State ID \_\_\_\_\_ State Issued \_\_\_\_\_

I am currently a member in good standing of the Bar of the State of Illinois and do not have any disciplinary proceeding pending against me (check one): YES \_\_\_\_\_ NO \_\_\_\_\_

If the answer is "NO," please explain: \_\_\_\_\_  
\_\_\_\_\_

## Step 2: Sign Consent

I consent to have the Will County Sheriff's Office verify my attorney status with the Attorney Registration and Disciplinary Commission, and I consent to have the Will County Sheriff's Office perform a criminal background check on me. I certify under penalties of perjury that: (i) the information contained in my application to the Attorney Security Pass is true and correct, and (ii) I will comply with all rules and regulations applicable to the Attorney Security Pass, including any future rules and regulations. I will comply with all statutes, rules and court orders governing the use of portable electronic devices in the Courthouse, including but not limited to, Twelfth Circuit Administrative Order 2022-04. By my signature, I authorize the Will County Sheriff's Office to send me information regarding the Attorney Security Pass via USPS mail and/or email.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Step 3: Payment and Supporting Documentation

Please submit a firm check (personal checks will not be accepted) in the amount of \$35.00 made payable to Will County Sheriff and submit with the following items:

- Copy of Front & Back of ARDC card
- Copy of State ID or driver's license
- This completed form
- Copy of Front & Back of Current Will Co Attorney Pass

Mail all items to:

**Will County Sheriff's Office  
Court Security  
100 West Jefferson St.  
Joliet, IL 60432**

Receipt and renewal sticker will be sent to the address in Step 1.

Receipt and renewal sticker will be sent to the address in Step 1. If you do not receive your receipt and sticker within 5-7 business days, or you have any other questions, please send an email to [courtsecuritypass@willcosheriff.org](mailto:courtsecuritypass@willcosheriff.org)